

TERESA GREGORY ORMAND, LISW-CP

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### HIPAA Privacy Statement

**How We Collect Information About You:** Teresa Gregory Ormand, LISW-CP collects data through a variety of means including but not necessarily limited to letters, phone calls, emails, voice mails, and from the submission of applications that is either required by law, or necessary to process insurance claims.

**What We Do Not Do With Your Information:** Information about your financial situation and medical conditions and care that you provide to us in writing, via email, on the phone (including information left on voice mails), contained in or attached to applications, or directly or indirectly given to us, is **held in strictest confidence**. We do not give out or disseminate any information about clients who apply for or actually receive our services that is considered patient confidential, is restricted by law, or has been specifically restricted by a patient/client in a signed HIPAA consent form.

**How We Do Use Your Information:** Information is only used as is reasonably necessary to process your insurance claims or to provide you with health or counseling services which may require communication between Teresa Gregory Ormand, LISW-CP and health care providers, medical product or service providers, pharmacies, insurance companies, and other providers necessary to: verify your medical information is accurate; determine any health care services you need including, but not limited to; or to obtain insurance.

If you seek or attempt to seek assistance through us and provide information with the intent or purpose of fraud or that results in either an actual crime of fraud for any reason including willful or un-willful acts of negligence whether intended or not, or in any way demonstrates or indicates attempted fraud, your non-medical information can be given to legal authorities including police, investigators, courts, and/or attorneys or other legal professionals, as well as any other information as permitted by law.

**Exceptions to Confidentiality:** If you inform Teresa Gregory Ormand, LISW-CP that you are going to hurt yourself, or hurt someone else or if you report that a child is being hurt, **these situations must be reported by law**. It is the sole intent to make sure everyone is safe and you will be informed if confidentiality in these cases is broken.